



TBWA Executive Board Meeting

Date and time: **Mon, August 19, 2024** -6pm - in person (106 North Street) & via Zoom

Present: Tammy, Diana, Kaija, Brian, Kelli, Sarah, Chantal, & Jessica.

Regrets: Shannon.

Called to order at 6:27pm.

1. Meeting Minutes - approval/errors/additions

- Typo in scholarship recipient name corrected.
- Motion to accept Minutes as amended: Kelli. Seconded: Diana. AIF.

2. Financial report

- Scholarship cheques to be written
- SportsHeadz has been paid for the year – cost to be split between the Boards
- Refund coming from SportsEngine for pro-rated year
- Core account is currently at \$7,832.44; Raffle account is currently at \$942 (plus some other misc raffle account items)
- JR signing authorities have not yet been changed over
 - Sarah is to discuss this Meghan Fawn
 - Jessica can still view JR account balances since she previously held this role – JR account currently sits at approx. \$25,680.89
- Request for a report on all divisional budgets (Constitution states this should be gathered annually for Executive Treasurer review)
 - Jessica to put together a proposal for future years to ensure these budgets are prepared and provided to ensure transparency among Boards
- Traditionally, funds from each Board was paid to Executive Board to be used for clinics/training
- OWHA – Provincial Bond refund is still outstanding. Jessica to look into this
- Jessica and Sarah to confirm not double/triple paying ITR insurance for coaches and staff. Shannon to run/provide ITR reports for registrations to assist
- Jessica to meet with Copperfin re online/internet banking possibilities – or look to move financial institutions in future if not an option

3. Ice Update -

- New ice contract obtained with NorWest Arena – Sundays 8:30am-9:30am
- Carey said ice with the City is to be installed last week of August
- No additional ice available at FN unless someone drops ice
- Waiting to hear back if TC has any additional ice available
- All ice times for pre-skates have been organized and scheduled



4. Committee reports-

a) Senior Board Report –

- Survey has been sent out to all members and Intent to Register requests have been sent out
- Still discussing individual fees vs team fees - currently inclined to just increase individual fees a bit to cover additional costs/increases as opposed to a full team fee implemented
- Potential to look at an “All Star” team to be in place for future seasons
- Potential for U22 Queens and U18 Fury to play in SR interlock - they will pay for their ice time with SR as opposed to being invited and SR covering all ice times
- Next meeting is September 3rd - to set registration once they have ice times known to determine fees
- Currently working on policies and guidelines for SR Board
- Tournament will be at Neebing & Delaney arenas - February 14-16, 2025

b) Junior Board Report –

- Policies and Procedures are pending finalizing
- Collaboration of U13 Fury with U13BB Queens for tryouts
- September and tryout ice being finalized
- Ideally hoping to have ice similar to last year for Junior
- Working on coaching applications
 - o Vetting, asking people of interest, interviewing
 - o Trying to have more people for new coaching pathways/clinics
- JR Board ideally wants to create a coaching mentor/guidance program for future
- JR registration has been open for 1 week, numbers to date of meeting are:
 - o Total registrations: 52
 - U7/U9 - 22 (1 goalie, 1 willing to try)
 - U11 - 8 (1 goalie)
 - U13 - 11 (2 goalies)
 - U15 - 5 (0 goalies, 1 willing to try)
 - U18 - 4 (0 goalies)
 - o 2 goalie development program clinics scheduled for September
- Sarah to provide details on coaching gaps to Kelli, to see if anyone in SR can assist or take on a coaching position
- JR would like to have Shannon run a tutorial re RAMP registrations with all Registrars and VPs if possible
- Brian and Chantal to help run pathways/evaluations so other coaches see how guidelines and structures run
- Sarah to re-circulate goalie session details to enrolled goalies since sign-up is separate from JR registration
- Fee outlines to be presented at tryouts to all parents (for all Fury teams and for U13BB Queens)



- Executive Board recommended that we look at the fees for JR since the fees have increased so much from last season, and as a result the net Fury team fees (for Fury and House together) are 'creeping up' close to Competitive Board teams' fees
 - especially at higher age levels, JR may only have a Fury team and no House due to number of registrants
- c) Competitive Board Report –
- U13BB looking forward to pilot year
 - LMHL – the proposal for interlock has been presented. To follow-up with LMHL
 - U18AA Queens to assist with U13 House programs
 - First 2 teams traveling after Labour Day
 - Queens Fight Cancer initiative - Trisha Heino organizing
 - o partnering with Cancer Foundation directly
 - o at FWG - multiple Queens games back to back
 - o bucket decals for all Queens players since all affected
 - o hoping to recruit Michaela Cava, Sam Isbell, and other professional girls who have graduated from Queens to send messages of support to be played at event
 - o Milionis family from U13A Queens recently experienced a loss due to cancer
 - Motion to make a donation from the Executive Board directly to the Milionis family in the amount of \$500.00: Jessica. Seconded: Brian. AIF
 - Rollout of new platform for Queens is all being sorted out nicely
 - Still working towards January 10-12, 2025 Northern Borealis tournament here for North Shore teams
 - Lots of U11 Queens girls (8) intended to play House but cannot in the new structure with JR
 - Concern with only 1 goalie 'allowed' for U13BB Queens
 - o We should look at registration numbers for tryouts and in U13 House division as a whole to determine if we can possibly roster 2 goalies instead, and not take away from House
 - o We don't want to lose goalies to other leagues in the City and don't want to pull away from House/Fury either
- Motion to accept all Board Reports: Kelli. Seconded: Jessica. AIF.
5. Director of Technology -
- Report on update of new website platform with SportsHeadz
 - New website launched August 7th
 - One domain (tbwha.ca) with separate pages for JR, SR & Queens
 - Domain name for tbwha.ca issues have been resolved and has been prepaid until 2028
 - SportsEngine has been cancelled and we are expecting a \$845 refund (likely in USD since that is how they generally invoiced)



- Schedules and Rosters starting to be added & Shannon is working with team managers on learning the Ap and its capabilities
- Spreadsheet with tech/social media details being created so all access/logins/password/contact info is in one central location. This will be shared with the President when completed so we have a record of access
- Email phishing issues - likely just a growing pain with new website launch. Should subside soon - all VPs should remind their managers about phishing emails for security.
- Motion to accept Technology Report (as electronically provided): Chantal. Seconded: Diana. AIF.

6. Equipment Update –

- Storage inventory as of date of meeting:
 - o 6 full sets of goalie gear (including two 22" pads & two 24" pads)
 - o need chesties (all other gear appears to be present)
 - o have red socks for U7/U9
 - o U11 & U13 - multiple McDonalds sets so ok for this season
 - o TKO is holding prices for Fury socks based on last season's prices
 - Brian to connect with Sarah regarding how many Fury socks to order and will submit order as soon as possible
- Missing SR trophy has been located!
- Current storage arrangements will be maintained as this is working well now and is organized from inventory
- Motion to accept Equipment Report: Jessica. Seconded: Kelly. AIF.

7. Old Business -

- a) Each Executive Board member to provide a brief bio and photo for posting to website
- b) All Executive Board members to register on RAMP and upload Criminal Records Checks online.
- c) Discipline Committee - no one willing to sit on committee from JR or Competitive. Kelli reached out to someone with SR during meeting.
 - Dayna Chambers to sit as the final member of the Discipline Committee
- d) Referee in Chief - discussion re Honourarium to be paid at the end of the year for his services over the upcoming season.

8. New Business -

- a) Coaching Concerns
 - Some divisions have a 'divide' so JR Board is taking time to understand dynamics in an aim to include all coaches and girls as best as possible



- There were some issues last season between 2 individuals which the Discipline Committee may have to address - all complaints require full/formal concerns to be written in order to be properly addressed
- Discipline Committee to meet and set out a formal policy on how to address or present any issues brought to them
 - o this should promote better reporting (in writing) for overall improving of this process and its results
- JR Board doesn't want to turn any coaches away so looking at ways to work around these previous concerns
- U7/U9 is looking good for registrations already and for coaching applicants. Other age divisions details will follow.

b) 2025 AGM

- Constitution says AGM must occur in June. Financial year end is May 31st.
- **AGM set for JUNE 3, 2025.** Time and location TBD
- 60 days before (Friday, April 4, 2025) Nominating Committee shall be established [consisting of 3 Board members NOT up for re-election – one of which must be a VP to be the Chair of the Committee]
- 45 days before (Saturday, April 19, 2025) all motions and changes to Constitution need to be shared with Members, along with any Board positions open for election
- 15 days before (Monday, May 19, 2025) all nominations for positions are due and Nominating Committee shall review candidates. Annual Financial Statement should be prepared and circulated to all members

9. Next meeting – Sunday, September 15, 2024 @ 6pm

Adjourned time: Adjourned by Kelli at 8:57pm. Seconded by Kaija. AIF.

Action Items Summary:

- 1) Sarah to discuss JR Treasurer signing authority change-over with Meghan Fawn.
- 2) Jessica to put together a proposal for future seasons to ensure all budgets are prepared and provided to Executive Board Treasurer to ensure transparency among Boards.
- 3) Jessica to look into OWHA Provincial Bond refund that is still outstanding.
- 4) Jessica and Sarah to confirm not double/triple paying ITR insurance for coaches and staff. Shannon to run/provide ITR reports for registrations to assist.



- 5) Jessica to meet with Copperfin re online/internet banking possibilities.
- 6) Sarah to provide details on coaching gaps to Kelli, to see if anyone in SR can assist or take on a coaching position.
- 7) Motion by Jessica to make a donation from the Executive Board directly to the Milionis family in the amount of \$500.00. Seconded: Brian. AIF.
- 8) Concern with only 1 goalie 'allowed' for U13BB Queens. To look at registration numbers for tryouts and in U13 House division as a whole to determine if we can possibly roster 2 goalies instead, and not take away from House at the same time.
- 9) Brian to connect with Sarah regarding how many Fury socks to order from TKO and will submit order as soon as possible.
- 10) Each Executive Board Member to provide a brief bio and photo for posting to website. (outstanding item)
- 11) All Executive Board members to register on RAMP and upload Criminal Records Checks online. (outstanding item)
- 12) Discipline Committee to meet and set out a formal policy on how to address or present any issues brought to them, which should promote better reporting (in writing) for overall improving of this process and its results.
- 13) **AGM set for JUNE 3, 2025.** Time and location TBD.