

**Thunder Bay Queens  
Board Meeting Minutes  
March 30, 2023  
6:30 – 8:30 PM  
Via Zoom**

**Board of Directors Present:** Chantal Keating, Cory Hrubeniuk, Liesa Wynn, Michelle Trevisan

**Guests:** Stacey Hutton

**Regrets:** Dave Paddington

Meeting called to order at 6:30 PM

1. Approve Agenda - Reviewed and accepted as presented.
2. Review/approve minutes from previous meeting – Approved as presented to post on the website.
  - a. Business arising from the previous minutes – Chantal mentioned she will follow up with the school board by the school year end.
3. Equipment – Michelle gave an update on what information have been received to date. Two more vendors still need to be contacted for pricing. Based on the information collected so far, we are looking at 4-6 weeks to have clothing orders received.
4. Ice – Cory updated that it is going well, and scheduling is starting to wind down.
5. Financials – Chantal mentioned since our last meeting there has not been to many transactions. Ice has been paid and raffle funds covered these costs.
6. TBWHA Update Items
  - i. Chantal updated that since our last meeting the core board meeting took place, and the AGM is potentially booked for June 6, 2023. Chantal noted that she will confirm the deadline to submit any changes to the executive for guidelines.
  - ii. OWHA U16 High Performance Camp – Taking place Saturday May 13, 2023. An email went out to potential Coaches, no updates from OWHA on enrollment.
7. Social Media / Sponsors – Chantal noted there is no update on the Kia sponsorship. A reminder will be sent to Dave on posting our sponsors on our social pages. Discussed development of sponsorship packages template and handling funds. Cory shared a sponsor package previously that would be a good starting point. Cory will work on putting something together like this package.
8. Team issues / Items
  - a. U11 – TBWHA would like this team to participate in the house league next season with additional costs.
  - b. U13 – No issues.
  - c. U15A - No issues.
  - d. U15AA – No issues.
  - e. U18A – No issues.

- f. U18AA – One issue regarding a player request for release to play with another team during the school break.
  - g. U22 – No issues.
9. Fundraising
- a. Discussed the possibility of holding golf tournament fundraiser. Open conversations with coaches and managers to buy in this option and development of a committee for planning the fundraiser. It was decided to table this for another meeting.
10. Other
- a. Coaches have been selected and announcement has been made on the website.
  - b. Coach Application for 15A and 18A - Interviews scheduled for May 1<sup>st</sup>, 2023.
  - c. Tryouts posted with registration link on the website. Chantal will share a tryout volunteer schedule for the board to be in attendance. Discussed potential evaluators for the tryouts and having two that have no affiliation but experience.
  - d. Player Skills Sessions / Goalie Clinics – Complete and successful.
  - e. Players Fees / Program Registration Fees – Chantal to provide a historical analysis to give a better idea on fees for the 2023-24 season.
  - f. Manager / Coaches Package – Setup group meeting to discuss expectations for the seasons. Develop packages with guidelines for banking, sponsorships, and responsibilities.
  - g. Board Positions – Discussed constitutions and officers of the board. To develop a summary of roles and responsibilities for each position. Chantal sent out an email with a starting point for the balance of the board to review and provide feedback.
  - h. Guidelines – Parent coach expenses, player movement discussed if there should be any changes or updates.
  - i. End of Season Surveys – Discussed to do after provincials.
  - j. Esso Cup Banner Reproduce (Signs Design) – Chantal to check with related parties if ok to have another banner to replace the original one.
  - k. Banquet
    - i. Awards – Order has been placed.
    - ii. Graduating players – Jerseys will be ready.
    - iii. Photo Booth / Balloon Arch – Chantal and Michelle will work on this.
    - iv. Slide show – Michelle will work on this.

**Next Meeting Date:** April 19, 2023, via zoom 6:30 PM

Meeting Adjourned at 8:30 PM